# Appendix: Logbook Entry Sheet

**Logbook Entry Sheet**

**Meeting No: Date:**

###### Start Time: Finish Time:

**Items Discussed:**

**Achievements:**

**Problems (if any):**

**Tasks for Next Meeting:**

|  |  |
| --- | --- |
| **Student’s Name** | **Student’s Signature** |
|  |  |
|  |  |
|  |  |